

The Sarah Hull Hallock Free Library Milton, New York 2020 Report to the Community

At the Heart of Main Street for over 130 years!

Incorporation: 1887 Original Building: 1924 Annex: 1989

4,428 square feet total 18,539 cataloged books 2,734 DVDs/CDs



Member Library of the Mid-Hudson Library System (MHLS)

Current Library Board of Trustees

Rosemary Wein, President

Dr. Jennifer Wrage, Ph.D., Vice President

Ardis Ketterer, Financial Officer

Sue Trapani, Secretary

Janice Appler, Celeste Ricciardone, Patricia Walsh, 2 vacant seats

Director, Lois Heiser Skelly

Library Hours for 2021

Breeze in and Browse!

Weekdays only: noon to 7:00 in evening

Until further notice:

Computer use by appointment only.

Fax & copy services available.

No indoor seating at this time.

All borrowed materials are returned in the outside drop-box.

2020 at the Sarah Hull Hallock Free Library: Service to Patrons in the Time of COVID-19

2020 was a year of challenges that our library, patrons, and the residents of the Hamlet of Milton and the Town of Marlborough faced together with good grace and generosity of spirit.

THIS IS HOW 2020 ROLLED OUT AT THE SARAH HULL HALLOCK FREE LIBRARY. . .



January 2

March 16

June 22

August 10

Open 43 hours per week

Public welcome without appointment: 7 public computers, 813 in-person computer sessions in 2020.

Library hosts live, in-person programming: Early childhood classes, including Music & Movement; After-school clubs/workshops; Adult/Teen special interest workshops/clubs.

Library produces Multi-Cultural Performance Mini-Series through Arts MidHudson Grant. Traditional Chinese Acrobatics draws 76 attendees. Flamenco and African Drum/Dance programs postponed.

On New York Pause

Office functions, library returns, building maintenance continue throughout pause.

Trustees/director meet frequently and consult with MHLS and UCLA to plan safe re-opening policies and protocols. Staff members receive training on new practices.

PPE supplies purchased with cost covered in part with an Ulster County IDA grant.

Overdrive electronic book selection augmented.

New patrons able to sign up for library cards on-line.

Curbside Pick-up Available

On weekdays, patrons call ahead to pick up held books. Staff assists selection via phone/ e-mail.

The Summer Reading Program, sponsored jointly by the UCLA libraries, features a Bingo Card contest to track reading/ activities and on-line special events.

The library's wireless internet remains on 24/7, tallying 4,399 connections for 2020.

Library offers fax and copy services free of charge.

New Hours: Open for Browsing

Patrons breeze in to browse and check out items inside the library.

SHHFL hosts the Great Give Back, facilitating a School Supply Drive geared towards remote learning.

Staff creates themed Library Bags of Fun for youngsters and distributes to over 25 patrons/month.

Library-sponsored programs (Lego, Book Lovers, Movies That Matter, etc.) continue on-line.

SHHFL cooperates with other libraries and UCLA to bring on-line presentations to patrons.

2020 FISCAL HIGHLIGHTS

- ◆ SHHFL began its fiscal year with \$152,500 in public support. This public contribution makes up approximately 90% of our annual operating budget, and pays for everything from library materials to staff salaries, and from utilities to programs.
- ◆ In 2020, approximately \$7,800 in additional income resulted from direct donations from individuals, as well as a \$1,000 unrestricted donation from Sawyer Savings.
- ◆ SHHFL was awarded a \$51,765 State Aid for Library Construction grant, which with matching funds finances an accessible entranceway to be engineered and built in 2021.
- ◆ In acknowledgement of practical hardships that the pandemic has caused patrons, the library waived fees and fines, foregoing the anticipated miscellaneous income of \$3,000.

2020 SERVICE HIGHLIGHTS

- ◆ The library's staff members (2.3 full-time equivalency) have dedicated themselves to creating ways to serve the community safely.
- ◆ Check-outs of e-books and audio books from our Overdrive service and Kanopy video streaming came to 1,773 — topping statistics for 2019.
- ◆ Since June, curbside service has been chosen 215 times. The service remains an option for the comfort of our patrons.
- ◆ Library-sponsored live, in-person and on-line programming reached 794 participants with 151 program sessions.
- ◆ Fall 2020 circulation activity showed an uptick, with an optimistic indication that check-outs might rally to pre-COVID levels in 2021.
- ◆ Reference questions answered in-person and virtually tallied 1,540.